

Curriculum Vitae

Name: **Danko COSIC**

Nationality: Serbia

Current Position: **Project Manager**

Organization: Danube Competence Center

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General:

Age 39, lawyer, born, educated and living in Belgrade, married, two children.

Fluent in English. Intermediate in Russian.

Excellent computer and analytical skills; proven record in managing projects in international environment; proven ability to work effectively with people from diverse backgrounds; proven record in team building and motivation.

Education:

Institution	Degree(s) or Diploma(s) obtained
Belgrade Law School Oct. 1993 – Feb. 2007	B.A.
Minnesota Council of Non Profits March/April 2002	Internship

Summary of main areas of experience & expertise

- Project coordination and management.
- Advocacy and lobbying.
- Training development and implementation.
- Project design and development.

Work Experience:

From May 2012

Project Manager, Danube Competence Center

Internal and external responsibilities, ranging from client and project management (business development, framing of key approaches, written products) to administration (information technology and reporting). Represent DCC in conferences, professional associations, and other public venues. Responsible for project implementation directly funded by the European Commission, including development of project plans and associated communications documents. Closely cooperating with DCC Secretary General to plan future growth and strategic organization's development.

Dec 2010 to Feb 2012

Project Coordinator, EU Integration Scholarship Project. Project implemented by consortium of the British Council, College of Europe and European Institute of Public Administration. Funded under IPA 2008.

Organizing and agreeing with partners on key elements on specialized courses for civil and public servants at all levels of Government, covering the various aspects of European integration, accession negotiation and harmonization of the legal and institutional national systems with the Community *acquis*. Facilitating courses' evaluation seminars. Responsible for maintaining and up-dating project website. Regular communication with the Serbian EU Integration Office (SEIO). Regular communication with the EU Delegation. Day-to-day management of all project activities.

Sep 2009 to Feb 2010

Senior Program Officer, National Democratic Institute for International Affairs (NDI) in Ukraine

Providing technical assistance to NDI's domestic partner in Ukraine, in order to improve their institutional structures and capacities. Primary overall responsibility for the successful execution of the project. Partner organization needs assessment and organizational development and relationship building with civil servants engaged in electoral process (national, district and municipal election commissions and national, district and local administration). Day-to-day program management and weekly program reporting.

May 2008 to April 2009

Senior Program Officer, National Democratic Institute for International Affairs (NDI) in Moldova

Contribution to program design, implementation of the NDI program in Moldova; developing and organizing training program for target groups (including domestic

election monitoring groups and central election administration); maintaining relationships with various stakeholders, including other international organizations, USAID and public institutions. Day-to-day program management and weekly program reporting.

May 2005 to May 2008

Director, ProConcept

Designing, managing and maintaining relationships with various organizations stakeholders, including domestic and international organizations, donors, state institutions and the Parliament, academic community.

Planning, developing and overseeing organizations' programs and activities.

Oct 2004 to Apr 2005

Program Officer, National Democratic Institute for International Affairs (NDI) in Moldova

Contribution to program design, implementation of the NDI program in Moldova; developing and organizing training program for target groups (including domestic election monitoring groups and central election administration); maintaining relationships with various stakeholders, including other international organizations, USAID and public institutions. Day-to-day program management and weekly program reporting.

Oct 2000 to Jun 2004

Executive Director, Center for Free Elections and Democracy (CeSID)

Designing, managing and maintaining relationships with various organizations stakeholders, including domestic and international organizations and donors. Developing and overseeing overall operations and finances. Daily management of organization's network of 20 field offices, up to 50 full time employees and over 15,000 monitors.

Successful proposal and budget development for various donors, including NDI, USAID, EC, NED, Freedom House, German, Nederland, Finish and UK Embassies, Charles Stewart Mott Foundation; German Marshal Fund; and Norwegian People's Aid. Leading organization's election observation missions in Serbia and Montenegro and overseeing other projects.

Nov 1998 to Oct 2000

Deputy Executive Director, Center for Free Elections and Democracy (CeSID)

Contributing to maintaining relationships with various organizations stakeholders, including domestic and international organizations and donors. Project and budget management and reporting. Managing organizations network of 8 field offices, up to 20 full time employees and over 5,000 monitors. Successful proposal and budget development for various donors, including NDI, USAID,

EC, NED, Freedom House, The Know How Fund of the British Government.

Sep 1997 to Nov 1998 **Finance Director**, Center for Free Elections and Democracy (CeSID)
Planning and managing organization's budget and financial disbursements. Project and budget management and reporting

Jul 1997 One of the founders of the Center for Free Elections and Democracy - CeSID.

Other Relevant Professional Experiences:

Sep 2010 to Dec 2010 Team leader of the Team for developing the City of Belgrade Strategy for the Support of Civil Society Development

Sep 2006 to Oct 2006 Election Analyst in the OSCE/ODIHR Limited Election Observation Mission to Municipal Elections in Georgia

Jun 2005 Election Expert in the OSCE/ODIHR Election Assessment Mission to Parliamentary Elections in Bulgaria

Jul 2004 to Aug 2004 Team member of the *Management Systems International Inc. (MSI)* team assigned to undertake strategic assessment of the USAID Serbia two democracy and governance sectors, civil society and political processes.

Relevant Short-Term Consulting Experiences:

Serbia 2010

Engaged by the Regional Environmental Center for Central and Eastern Europe to help design and conduct training workshop in the field of lobbying relating to environmental protection and urban sustainability in Serbia.

Serbia 2008

Engaged by the Regional Environmental Center for Central and Eastern Europe to assess organizational performance of three partner organizations and based on the completed assessment, to design an organizational development plan to increase their capacities.

Serbia 2008

Engaged by the Regional Environmental Center for Central and Eastern Europe to help design and conduct training workshop in the field of lobbying relating to environmental protection and urban sustainability in Serbia.

Kosovo, 2007

Engaged by UNDP Regional Office Bratislava to deliver a workshop aiming at enhancing knowledge of the participating IDP/DP associations' representatives about advocacy and lobbying skills and teach the participants how to use these tools in their future work.

Serbia, 2006

Engaged by *Advance International* to develop and execute seminar on Effective Lobbying to members of the Belgrade Chamber of Commerce.

Ukraine, 2004

Engaged by *Freedom House* to provide consultations on Voters' Education and Mobilization to Ukrainian NGOs.

Bosnia and Herzegovina, 2004

Engaged by *OSCE Mission to Bosnia and Herzegovina* to lead the seminar "Election Monitoring, Policy Formulation and Advocacy Work", with Successor Generation Initiative (SGI) participants.

Poland, 2001

Engaged by *OSCE/ODIHR* to help design and develop a general training program for the members of Central Election Commissions.

Other:

1992 to 1997

Member/volunteer of the Mountain Rescue Squad of Serbia